

**Marymount Secondary School**

**Proposed Plan for the Use of Career and Life Planning Grant 2017-2018**

No	Item	Objective	Target Group	Implementation Schedule	Estimated Expenditure	Evaluation	Success Criteria
<b>Amount brought forward (2016-2017)</b>					<b>\$57802.65</b>		
1	Employment of a teaching staff to relieve the teaching load of five careers teachers	To take up teaching duties of careers teachers to empower and enhance the their capacity for career and life planning education	Careers Teachers	Sept 2017- Aug 2018	\$526075	Appraisal by the Head of Career & Life Planning Team	Teachers responsible for career & life planning find that more time can be spent on planning and implementing career & life planning programmes
2	Employment of a teaching assistant to relieve the workload of careers teachers		Careers Teachers	Sept 2017- Aug 2018			
3	Printing quota	To print the materials for the workshops and briefing sessions in OLE periods	Whole School	Sept 2017 – Aug 2018	\$300		
4	Membership fee for Hong Kong Association of Careers & Guidance Masters		Whole School	Sept 2017	\$400		
5	Reference books for UCAS application	To provide reading materials for students to write up their personal statement for applying overseas studies	S5-6 Students	Sept 2017- Aug 2018	\$10000		
6	Promotion of World Classroom Programmes	To promote the World Classroom Programmes which provide students opportunities to enhance their language competences and foster their life skills	Whole School	Oct- Dec 2017	\$400		
7	Reimbursement for facilitators from the Hong Kong Federation of Youth Groups to conduct a goal-setting workshop	To facilitate students to have their self-exploration for goal-setting	S3 Students	8 Sept 2017 (Life Wide Learning Day 1)	\$11200 (\$2800 per class)	Evaluation from students Feedback from Homeroom Teachers	More than 70% of the students find the programme enhance their self-understanding
8	Reimbursement for facilitators from the Hong Kong Federation of Youth Groups to conduct two workshops on career explorations	To facilitate students to set their long-term goal through understand their career interests, values and inclinations	S5 Students	6 Oct 2017 & 13 Oct 2017 (OLE)	\$11200 (\$2800 per class)	Evaluation from students Feedback from Homeroom Teachers	More than 70% of the students find the programme enhance their self-understanding
9	Coach fee of the visit to workplaces	To subsidize students' coach fee for the workplace visit so as to facilitate them to set career goal and understand the world of work	S4-S5 Students	June – July 2018 (Post Exam Period)	\$2400 (\$800 per coach)	Evaluation from students	More than 70% of the students find that the workplace visit enable them to understand more about the world of work

							for setting the career goal
10	Refreshment for graduates coming for sharing	To provide refreshment for graduates coming to share their experiences which facilitate students for career and life planning	S3-S6 Students	5 Dec 2017 (Sharing on Time Management for S5) 18 May 2018 (S3 choice of subjects) 9 Jan 2018 (Seminar: A Journey to my Dream after HKDSE)	\$1500 (\$500 per function)	Evaluation from students	More than 70% of the students find that the sharing by the graduates can facilitate their career and life planning
11	Mentorship Program	To subsidize the expenses of the mentorship programme (e.g. students' transport fee for the visit and the refreshment in the Sharing Session on Career Explorations)	S4-S5 Students	Nov 2017 – Aug 2018	\$6000		

**Total Expenditure      \$569 475**

## Marymount Secondary School

### Report on the Use of Career and Life Planning Grant 2016-2017

No	Item	Objective	Target Group	Implementation Schedule	Estimated Expenditure	Success Criteria	Evaluation Results
1	Employment of a teaching staff to relieve the teaching load of five careers teachers	To take up teaching duties of careers teachers to empower and enhance the their capacity for career and life planning education	Careers Teachers	Sept 2016- Aug 2017	526075.11	Appraisal by the Head of Career & Life Planning Team	<p>The teaching staff helped organize the following career and life planning programmes:</p> <p>S1 &amp; S2: Understanding of Multiple Intelligences</p> <p>S3: Information session on S4 Choice of Subjects, Experience sharing by graduates</p> <p>S6: Advice on students' JUPAS choices Information Session on JUPAS Interview</p> <p>The assistance of the teaching staff could help relieve the workload of the members of the Career &amp; Life Planning. We find that more time can be spent on planning and implementing career &amp; life planning programmes</p>
2	Employment of a teaching assistant to relieve the workload of careers teachers		Careers Teachers	Sept 2016- Aug 2017			
3	Membership fee for Hong Kong Association of Careers & Guidance Masters		Whole School	Sept 2016	\$400		
4	Subsidies for an accompanying teacher of World Classroom	To accompany S3-4 students to the World Classroom	Whole School	Oct- Dec 2016	11516		

	Programme -- Cambridge Programme	Programmes which provide students opportunities to enhance their language competences and foster their life skills					
7	Reimbursement for facilitators from the Hong Kong Federation of Youth Groups to conduct a goal-setting workshop	To facilitate students to have their self-exploration for goal-setting	S3 Students	9 Sept 2016 (Life Wide Learning Day 1)	\$10400 (\$2600 per class)	More than 70% of the students find the programme can enhance their self-understanding  Feedback from Homeroom Teachers	<ul style="list-style-type: none"> <li>99.2% of the students agreed or strongly agreed that the workshop enabled them to understand their strengths, interests and weakness.</li> <li>Majority of the students were engaged in the activities. 95.1% of the total respondents reflected that they were satisfactory with their performance in the workshop.</li> <li>All Homeroom and Assistant Homeroom teachers also indicated in the Year-end Review that the programme was useful to facilitate students' self-understanding. They suggested that the same programme should be held next school year.</li> </ul>
8	Reimbursement for facilitators from the Hong Kong Federation of Youth Groups to conduct two workshops on career explorations	To facilitate students to set their long-term goal through understand their career interests, values and inclinations	S5 Students	Oct 7 2016 & Oct 14 2016 (OLE)	\$10400 (\$2600 per class)	More than 70% of the students find the programme enhance their self-understanding (ie career interests and career values)	<ul style="list-style-type: none"> <li>92.8% of the students agreed or strongly agreed that the workshops could let them understand more about their career orientations and work values.</li> <li>95.3% of the students agreed or strongly agreed that the workshop</li> </ul>

						Feedback from Homeroom Teachers	<p>motivated them to start thinking of their study plan.</p> <ul style="list-style-type: none"> <li>All Homeroom Teachers also agreed that the facilitators could effectively guide students to explore and reflect their career interests and values through the completion of DISC profile.</li> </ul>
9	Coach fee of the visit to Hong Kong Polytechnic University (Life Wide Learning Day 1)	To subsidize students' coach fee for the university visit so as to facilitate them to make an informed study choice	S5 Students	Sept 11 2016 (Life Wide Learning Day 1)	\$1180		<ul style="list-style-type: none"> <li>91.2% of the students agreed or strongly agreed that the visit was informative and enabled them to know more about the university programme and the admissions requirements</li> </ul>
11a	Reimbursement for a facilitator to conduct a half-day workshop on Concept Mapping	To facilitate students to reach their goal on academic achievements and become a self-directed learner by employing effective concept mapping skills	S4 students	Feb 2 2017	\$9000	More than 70% of the students find the skills introduced useful for their studies	<p>The mean score of the following items collected from students' evaluation:</p> <p>Usefulness:</p> <ul style="list-style-type: none"> <li>3 out of 5 (60%)</li> </ul> <p>Relevance:</p> <ul style="list-style-type: none"> <li>3.2 out of 5 (64%)</li> </ul> <p>Satisfaction:</p> <ul style="list-style-type: none"> <li>3 out of 5 (60%)</li> </ul>
11b	Purchase of stationary for the workshop				\$120		
11	Reimbursement for a facilitator to conduct a half-day workshop on study skills	To facilitate students to excel in the HKDSE by introducing questioning skills based on Bloom Taxonomy and study strategies	S5 Students	Feb 2 2017	\$9 000	More than 70% of the students find the workshop useful for the preparation for the HKDSE	<ul style="list-style-type: none"> <li>Based on students' self-rating change after the workshop, 83% of the students found that their study skills have been improved.</li> </ul>

**Total Expenditure      500 000**