

Marymount Secondary School
Plan on Use of Government Grants
2016-2017

A. Capacity Enhancement Grant (CEG)

1. Full Time Chinese Language Teacher

Task Area	Major Areas of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Performance Indicators	Assessment Mechanism	Person-in-charge
To provide assistance to the Chinese Language Panel	<p>To cope with the diverse learning needs of students in Chinese Language.</p> <p>To promote & enhance the learning of Chinese Language in the junior secondary.</p> <p>To provide lessons in Chinese as a Second Language to NCS students</p>	<p>She will take up lessons in Chinese Language, Putonghua at the junior secondary and Chinese as a Second Language at the senior secondary.</p> <p>She will share out the teaching loads of teachers in the Chinese Language Panel and allow for small class teaching in S1 to S3.</p> <p>This would facilitate the teaching of Chinese in Putonghua. Starting from Sept 2009, the medium of instruction of Chinese Language for one split class per level in S1 – S3 has been in PTH.</p>	<p>Students’ interest and standard in Chinese Language will improve with increased attention & learning opportunities made possible by a better teacher-student ratio.</p> <p>Students’ diversity will be catered for through small class teaching.</p> <p>Teachers would have more time to refine their teaching materials and teaching strategies as well as to develop assessment strategies to cater for diversity.</p>	September 2016 – August 2017.	Students’ interest and performance in Chinese Language and related studies.	<p>Evaluation and feedback from students.</p> <p>Appraisal by Panel Head.</p>	Mrs. Peggy Wong

2. Part-time Religious Education Teacher

Task Area	Major Areas of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Performance Indicators	Assessment Mechanism	Person-in-charge
Values Education Co-ordinator Religious Activities Co-ordinator	<p>To design a school-based Values Education curriculum.</p> <p>To co-ordinate and assist with religious activities.</p>	<p>She will work closely with the Head of the RE panel to tailor-make a school-based Values Education curriculum for the junior and senior levels.</p> <p>She will co-ordinate and assist with religious activities like the Religious Activity Convenors, Confirmation Class and other Faith Sharing groups held outside lesson time.</p>	<p>Students' diverse interests and needs would be catered for through the school-based curriculum and a greater variety of religious activities.</p>	<p>September 2016 – August 2017.</p>	<p>Students' interest and performance in the subject.</p> <p>Students' engagement and enthusiasm in religious activities.</p>	<p>Evaluation and feedback from students.</p> <p>Appraisal by Panel Head.</p>	<p>Dr. Cecilia Tang</p>

B. Senior Secondary Curriculum Support Grant (SSCSG)

Two Full Time Science Teachers

Task Area	Major Areas of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Performance Indicators	Assessment Mechanism	Person-in-charge
To provide assistance to the Science Department	One full time Science teacher majoring in Chemistry.	In addition to the teaching of Chemistry at the senior secondary, she will also take up I.S., Maths and project learning programmes in the junior secondary.	Students' diversity will be catered for through the provision of additional Science blocks in the senior secondary.	September 2016 – August 2017.	Students' interest and performance in the respective subjects.	Evaluation and feedback from students. Appraisal by Panel Heads.	Mr. Kyle Chan (Chemistry) Mrs. Kossana Leung (Biology)
	One full time Science teacher majoring in Biology.	In addition to the teaching of Biology at the senior secondary, she will also take up I.S. and project learning programmes in the junior secondary.	Teachers of the respective subject panels would have more time for the planning and development of teaching strategies and assessment tasks to cater for the diverse needs of students.				
	The extra Science teachers would allow for the provision of one additional block of Chemistry and one additional block of Biology at the senior secondary level to cater for the diverse needs of students.		The Head of the Chemistry Panel who is also the Head of the Science Panel and the Head of the Curriculum Committee would be relieved from lessons to take care of additional administrative duties.				

2. Full Time Teaching Assistant

Task Area	Major Areas of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Performance Indicators	Assessment Mechanism	Person-in-charge
To provide IT and logistic support	To assist with the processing and management of school data.	<p>He will assist with IT related administrative duties.</p> <p>He will provide logistic support for SBA.</p> <p>He will assist with the teaching of Computer Literacy and project learning programmes at S1 and S2.</p> <p>He will provide support for school teams.</p>	Data for school self-evaluation / SBA / student reports would be handled promptly and professionally.	September 2016 – August 2017.	Efficiency and accuracy in the processing of data.	<p>Evaluation and feedback from teachers.</p> <p>Appraisal by Heads of Committees and Teams.</p>	Mrs. Shirley Fu

C. Non-Chinese Speaking Students Support Grant (NCSSSG)

1. Two Full Time Teachers Chinese Language Teachers

Task Area	Major Areas of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Performance Indicators	Assessment Mechanism	Person-in-charge
<p>To provide support for NCS students.</p> <p>To provide support for teachers of the Chinese Language Panel.</p>	<p>To provide Chinese as a Second Language lessons for NCS students.</p> <p>To develop a new Chinese as a Second Language Curriculum for NCS students.</p> <p>To enable the Chinese Panel to further cater for student diversity.</p>	<p>The first teacher will provide Chinese as a Second Language lessons for S1 to S6 NCS students in a pull-out programme during normal school time.</p> <p>The second teacher will teach Chinese Language, Chinese History and PTH at S1 to S3, as well as assist with the teaching of NCS students.</p> <p>They will prepare NCS students for the GCSE and GCE Chinese Language Exams.</p> <p>They will prepare NCS students for language needs in diverse contexts in life and the work place.</p> <p>They will also provide a range of cultural activities for NCS students – during CCA, PEA and other times of the year e.g. Chinese New Year, to enable them to develop a better understanding and appreciation of Chinese culture and traditions.</p>	<p>NCS students' interest and standard in Chinese Language will improve with increased learning opportunities.</p> <p>NCS students would be prepared for the GCSE and GCE Chinese Language Exams.</p> <p>NCS students would be better prepared to live and work in Hong Kong.</p> <p>The diverse ability and needs of students would be catered for.</p>	September 2016 – August 2017.	<p>NCS students' performance in Chinese Language in internal and external exams.</p> <p>NCS students' appreciation of Chinese traditions and culture.</p>	<p>Evaluation and feedback from students.</p> <p>Appraisal by Panel Head.</p>	Mrs. Peggy Wong

2. Full-time Teaching Assistant

Task Area	Major Areas of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Performance Indicators	Assessment Mechanism	Person-in-charge
To provide support for NCS students and teachers of the Chinese Language Panel	<p>To promote & enhance the learning of Chinese Language for NCS students.</p> <p>To enable NCS students to learn more about Chinese culture.</p>	<p>She will take up lessons in Chinese Language at the junior secondary.</p> <p>She will assist with the preparation of teaching and assessment materials.</p> <p>She will assist with assessment logistics required for the GCSE exam.</p> <p>She will facilitate activities for NCS students to broaden their experience and exposure to Chinese culture.</p> <p>She will offer other administrative support to the Chinese Language Panel.</p> <p>She will assist with the preparation of the Yearbook.</p> <p>She will provide support for school teams.</p>	<p>NCS students' interest and standard in Chinese Language will improve with tailor-made learning materials.</p> <p>NCS students will have a better understanding of Chinese traditions and culture.</p>	September 2016 – August 2017.	<p>Students' performance in Chinese Language.</p> <p>NCS students' appreciation of Chinese traditions and culture.</p>	<p>Evaluation and feedback from teachers.</p> <p>Appraisal by Panel Head.</p>	Mrs. Peggy Wong

3. Fees to cover Cultural Programmes, Visits and Workshops for Non-Chinese Speaking Students.

D. Career and Life Planning Grant (CLPG)

1. Full-time English Language and Geography Teacher

Task Area	Major Areas of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Performance Indicators	Assessment Mechanism	Person-in-charge
To provide additional support for programmes and services offered by the Career and Life Planning Team	To promote career and life planning programmes for students of all levels.	<p>She will teach Geography at the junior secondary and English Language at the junior and senior secondary.</p> <p>She will assist students in S6 with career and life planning.</p> <p>She will share out the loads and special duties of teachers in the Career and Life Planning Team so that they take care for the diverse needs of students in the junior as well as the senior secondary.</p>	<p>A wider range of programmes and services will be provided to take care of the diverse study and career needs of students.</p> <p>Students will have a better understanding of their potentials and would be able to plan and set goals for their future studies and careers.</p>	September 2016 – August 2017	<p>The number and nature of programmes provided.</p> <p>The degree of students' satisfaction in areas related to their study and career plans.</p>	<p>Evaluation and feedback from students.</p> <p>Appraisal by Career Mistress.</p>	Miss Yvonne Wong

2. Full-time Teaching Assistant

Task Area	Major Areas of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Performance Indicators	Assessment Mechanism	Person-in-charge
To provide admin support for teachers of the Career and Life Planning Team	<p>To promote career and life planning programmes.</p> <p>To provide support for ECAS for students of all levels.</p> <p>To provide support for eLearning.</p>	<p>She will provide administrative support for JUPAS and career-related programmes co-ordinated by the Career and Life Planning Team.</p> <p>She will provide support for the ECAS Team.</p> <p>She will provide support for the eLearning Task Group.</p> <p>She will provide support for school teams.</p>	<p>Data processing and logistic support for the Career and Life Planning Team, the ECAS Team and the eLearning Task Group will be handled professionally.</p> <p>Teachers will have more time to attend to the diverse needs of students.</p>	September 2016 – August 2017	Efficiency and accuracy in the processing of data.	<p>Evaluation and feedback from teachers.</p> <p>Appraisal by Heads of Committees and Teams</p>	<p>Miss Yvonne Wong</p> <p>Mrs. Lucilla Cheung</p> <p>Mr. Kyle Chan</p>

3. Programme fees for Workshops on Goal Setting / Career Explorations / Study Skills for S3, S4 & S6 students.